**Reaching People with Disabilities through Healthy Communities**

**State and Community Success Story Word Template**

(for NACDD’s What’s Working Data Base)

**Success Story Completion Steps:**

1. Complete this word template
2. Email completed word template to Karma Harris ([kedwards@chronicdisease.org)](mailto:kedwards@chronicdisease.org))
3. Karma Harris will edit the story and then input into NACDD’s What’s Working Data Base (WWDB). Please note that NACDD reserves last editing rights.
4. Karma to send final PDF version of the success story back to state/community partner or submitter once it has been inputted into the WWDB.

**Part 1 -- Success Story Specifics (Required)**

Entry Type: Success Story

State Territory: Insert name of state or community and state location

Title of Entry: Title of the Story (be sure to put your location in the title and note character limitations)

**(character limit = 75)**

***Hint****:*

* Think of your title as a headline, using descriptive words and NO acronyms.

Funding Source:

* Part 1: Enter funding source
* Part 2: Enter a secondary funding source if applicable

Domain: Environmental Approaches

**Part 2 – Problem Statement (Required)**

**(character limit = 750)**

***Hint***:

* Describe the problem identified and why it is important.
* Local statistics, community survey results, and similar information help readers understand the need for your effort.
* Use language that everyone can understand.

**Please use bullet points verses complete sentences.**

* Insert …
* Insert …
* Insert … (You may use as many bullets as you need that fit within the 750 character limit)

**Part 3 – Program Action (Required)**

**(character limit = 750)**

***Hint***:

* Briefly explain how your effort attacks the problem.
* Include partners and target groups, if any; and
* Major steps taken by you/your coalition to resolve the problem.

**Please use bullet points verses complete sentences.**

* Insert …
* Insert …
* Insert … (You may use as many bullets as you need that fit within the 750 character limit)

**Part 4 – Impact/Accomplishment (Required)**

**(character limit = 750)**

***Hint***:

* Describe what has changed because of the effort (inclusiveness, people’s health, the effectiveness of your inclusive PSE efforts, new partnerships, etc.).
* The accomplishments could include economic impact/ROI (if available).
* Numbers of PSE change(s) and estimated reach for a change could be included here.
* If in the early stages, describe what you’ve accomplished so far.

**Please use bullet points verses complete sentences.**

* Insert …
* Insert …
* Insert … (You may use as many bullets as you need that fit within the 750 character limit)

**Part 5 – Author Contact Information (Required)**

Name: Enter in the name of the author of the story

Agency: Enter in the agency

Phone: Enter author’s phone number

Email: Enter author’s email address

**Part 6 -- Image (Optional)**

***Hint***:

* You may include an image(s) (.png, .gif, .jpg, .jpeg) with maximum height and weight of 400 px.
* This can be a logo or a picture of your efforts.
* Multiple pictures may or may not be included and are left up to the WWDB administrator.
* Even if the pic is included on the online version of the success story, it is not included on the PDF template due to the software.